



**FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

## **THE FAMILY YMCA- JOB DESCRIPTION**

Job Title:	<b>Climbing Wall Instructor</b>	Schedule:	Varies
Job Type:	PT	Job Code:	Class Level
FLSA Status:	Non-Exempt	Rate of Pay:	\$18-20
Reports to:	Climbing wall coordinator	Revision Date:	Dec 2023

### **Job Summary:**

The person selected for this position will be responsible for supervising and leading rock-climbing classes for youth ranging from 3-18 years old at The Family YMCA Climbing wall.

### **Key Areas of Responsibility:**

- Supervise program participants, provide excellent internal and external customer service, ensure program activity and area is safe for participants.
- Provide instruction and demonstrate knowledge, skill and ability in specific area(s) of expertise.
- Develop a complete lesson plan as requested by Supervisor.
- Ensure that all participants are registered.
- Responsible to check-out equipment and return it to the proper storage area.
- Responsible for securing necessary supplies and equipment.
- Report all incidents/ accidents to supervisor immediately and complete necessary forms within 24 hours.
- Responsible to pick up class roster prior to scheduled class.
- Maintain accurate attendance records and return them to supervisor at end of term.
- Create a positive experience for participants by adhering to YMCA core values.
- Provide excellent customer service by engaging, listening, asking questions, and providing accurate information to our customers.
- Respond to the customer in a professional and timely manner
- To obtain a complete understanding of Climbing Wall operations in the areas of: safety, policies, procedures, programs, and classes.
- Inform Supervisor about any problems regarding activity area, participants, etc.
- Attend staff meetings as required.
- Maintain and uphold all Y safety and cleaning procedures and policies during shift.
- Straighten up anything that improves the appearance of the Climbing Wall area.
- Perform other duties as assigned by direct supervisor or Director.

### Required Knowledge, Skills & Abilities:

- Minimum 2-3 year climbing experience, or equivalent training;
- The ability to demonstrate knowledge and safe climbing skills.
- Proven sound judgment and excellent problem-solving skills to prevent possible dangers and to handle unforeseen incidents or accidents.
- Knowledge of the principles and practices of leadership and group organization, planning, and implementing sports activities.
- Experience in program development and teaching youth.
- Excellent customer service skills.
- Must be able to lift up to 45 pounds using proper technique.
- Requires the ability to demonstrate climbing techniques.
- This position requires repetitive foot, arm, shoulder, hand and back movements while performing instruction.
- Adequate vision to review written documents and computer screens.
- Adequate hearing for answering the telephone, greeting the public and understanding customer requests.
- Must pass CPR/AED/1st Aid certification or WFR certification by an approved provider within 3 months from original date of hire and maintain while employed.
- Must pass child safety training as assigned within 3 months from original date of hire and maintain while employed.
- Able to learn and follow local YMCA and national guidelines related to employment.

### Effect on End Result:

To present a competent and positive image of the YMCA through the professional and safe management of daily operations at the Climbing Wall. This will be measured by completion of the key areas of responsibility and will be reflected in the continuous improvement of the Climbing Wall and Climbing programs.

### Our Culture:

Our mission and core values are brought to life by our culture. In the Y, we strive to live our cause of strengthening communities with purpose and intentionality every day. **We are welcoming:** we are open to all. We are a place where you can belong and become. **We are genuine:** we value you and embrace your individuality. **We are hopeful:** we believe in you and your potential to become a catalyst in the world. **We are nurturing:** we support you in your journey to develop your full potential. **We are determined:** above all else, we are on a relentless quest to make our community stronger beginning with you.

### Compensation:

Personnel policy governs work conditions and benefits. The first 90 days of employment are considered a trial period at which time performance will be evaluated by the Sports/Adventure director.

### Job Description Reviewed & Understood:

I have read my job description and understand my responsibilities. I also understand that the YMCA cannot guarantee my employment and that the YMCA can change wages, benefits and conditions of employment at any time.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_